Privacy Policy

This sets out the type of information we collect. It tells you how the information is held and how it is used. There are contact details for queries about your personal information. All personal data collected will be treated in accordance with current GDPR data protection in the UK.

What information do we collect?

When you book a room in the Village Hall online or by telephone, we create a record in your name containing your contact details.

We only hold basic personal information, eg contact details and we do not hold any sensitive personal data about members of the public.

The data controller for your personal data is the Village Hall Manager, Woodcote Village Hall.

How we use your information
We use your personal information in the following ways:

- To process bookings placed online or by telephone.
- To process payments.

What is the legal basis for processing your personal data?
Your personal data is processed solely for the purpose of processing bookings and payments.

Who might we share this information with?
We do not share personal data with any other person or organisation.

Your rights and your personal data

You have the right to access personal data we hold on you. You can request the personal data we hold. You may also request that your personal data is deleted or corrected. Once we have received your request we will respond within one month.

There are no fees or charges for the request. If you have a complaint or concern regarding the use of your personal data, please refer to our complaints policy above, or contact the Village Hall Manager.

Contact details
Village Hall Manager
Woodcote Village Hall
Reading Road
Woodcote
RG8 0QY

Tel: 07368 655762

Email: woodcotevillagehall@outlook.com