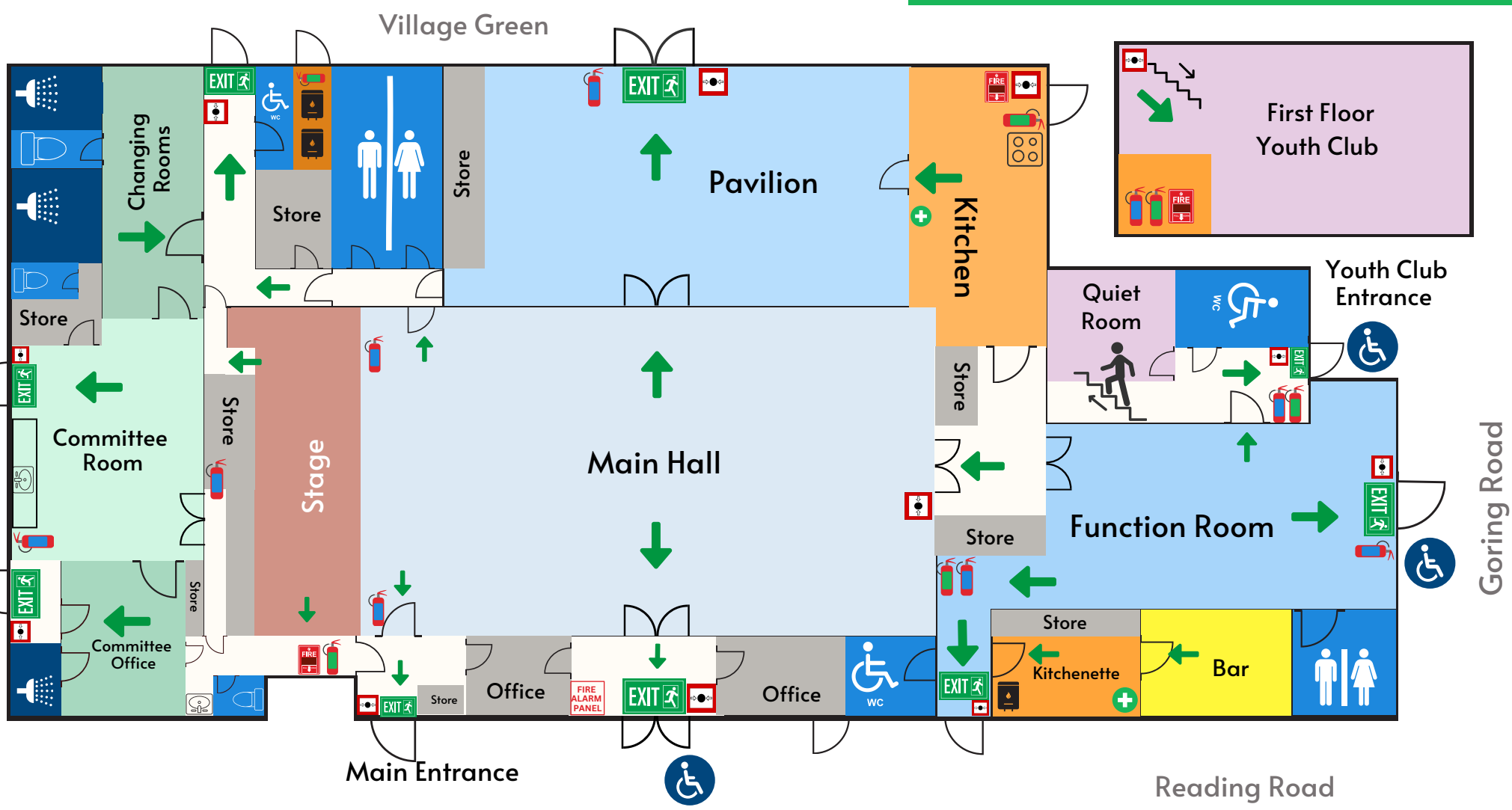
Woodcote Village Hall
Fire Emergency and Evacuation Plan

FIRE ACTION: If you discover a fire

1. Raise the alarm at the nearest fire call point
2. Leave the building at the nearest exit
3. Call the Fire Brigade by dialling **999**
4. Report to the fire assembly point
5. Do not stop to collect personal belongings
6. Do not return to the building until authorised to do so

Woodcote Village Hall
Reading Road
Woodcote
Reading
RG8 0QY

Building Plan

Key

- YOU ARE HERE
- Fire Call Point
- Fire Extinguisher Water
- Fire Extinguisher Carbon
- Fire Blanket
- Evacuation Route
- Fire Exit
- First Aid Point
- Boiler